

Doc Seaman Amateur Sport Grants Program Guidelines

The grant request deadline is noon on November 15th of each year

Contact grants staff with questions about the Daryl K. Seaman Canadian Hockey Fund: Brigitte von Rothemburg, Grants & Volunteer Program Associate Email: <u>Doc@CalgaryFoundation.org</u>

About Daryl K. "Doc" Seaman

Doc Seaman has been described as a hero, icon, pioneer, philanthropist, visionary and legend. He was an original owner of the Calgary Flames and was instrumental in bringing them to Calgary in 1980. Among his many other accomplishments, Doc was also known for his wartime experiences as a World War II pilot, and for his civic contribution as a member of the Royal Commission on Economic Union and Development Prospects for Canada, 1982-1985. Doc received two honorary Doctor of Laws degrees and was appointed an Officer of the Order of Canada. His philanthropic giving ranged from supporting education and medical research to funding entrepreneurial initiatives. Doc's love for ranching, hockey and sports, and his dedication to community will leave a lasting legacy for years to come.

About the Daryl K. Seaman Canadian Hockey Fund

In accordance with the Will of Daryl K. Seaman, the purpose of grants from the Daryl K. Seaman Canadian Hockey Fund is to support:

- All aspects of amateur ice hockey in Canada on a nation-wide basis;
- Registered Canadian amateur athletic associations; and
- Other general charitable purposes as the Board of Directors of the Calgary Foundation shall determine.

In addition to amateur ice hockey, proposals of interest include initiatives that encourage young people to learn about, enjoy and play amateur sport of all kinds as well as those that increase equal access and promote participation in community-based amateur sport. Proposals should include plans for long-term sustainability and financial support from the local community as the Fund will not be able to support ongoing programming for more than a three-year period.

As an endowment fund, only a portion of the income earned will be granted each year. Keep in mind that the Daryl K. Seaman Canadian Hockey Fund is a national program. Therefore, the Calgary Foundation receives many proposals.

Who can apply

Qualified doneesⁱ from across Canada with eligible initiatives that fit with the purpose of the Fund may apply. Applicants must complete any outstanding Daryl K. Seaman Canadian Hockey Fund activities and grant reports or overdue reports from other Calgary Foundation grant programs at

least two weeks prior to the grant request deadline. Grant funds can only be used for expenses incurred after the Calgary Foundation's final grant decision date (by January 31 each year).

How to apply

It is important to contact <u>Grants Staff</u> before preparing a grant request to discuss eligibility and the initiative. Please click <u>here</u> to schedule a conversation.

The application is available through the Online Grant Portal found on the Calgary Foundation website <u>here</u>

The application consists of:

- Questions about your organisation and the initiative to answer in writing
- List of Board members names
- Audited or board-certified financial statements for the most recent fiscal year
- Current annual operating budget (revenue and expenses)
- A budget template to download, fill out and upload

Include attachments of the documents above for both the qualified donee applicant and the organization implementing the initiative (if they are different entities). Decisions will be announced no later than January 31.

Who assesses grant requests

Applications are assessed by staff and the volunteer <u>Daryl K. Seaman Canadian Hockey Fund</u> <u>Grants Committee</u>. The committee is composed of community leaders with diverse backgrounds in amateur athletics, charitable work and community building.

What activities are not eligible

- Activities that do not align with <u>Calgary Foundation's stated values</u>
- Fundraising activities or fundraiser's salaries
- Debt retirement and endowment building
- Elite sports activities

^{*i*} Go to Canada Revenue Agency's Charities Listings website to determine whether your organization is a qualified donee if you are not sure: <u>http://www.cra-arc.gc.ca/charitylists/</u> If your organization is a non-profit society without registered charity status, you may be able to apply in partnership with a registered charity/qualified donee. Confirm with Grants staff before starting an application.