

Neighbour Grants Application

PART ONE			
Project Name			
Name of charitable organization			
Their CRA charity number			
Group leading the project (if different)			
Neighbourhood or community (See “Key Points” below)			
Contact info for charity and for key project leader(s)	Name	Phone	Email
Charity ground mail address			
Amount requested from Neighbour Grants (Maximum \$10,000)			
Application date			

Number of people organizing this project	
Will participants have to pay to attend project events/activities?	
Number of participants you’re planning for	
Date(s) this project will take place	
Do you need permits for this project and if so, are they in place?	

Project Expenses

Item(s)	Total Cost	Amount to be covered by Neighbour Grants
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Expenses	\$	\$
Do you anticipate other “non-money” contributions? ex: a free meeting space, donated supplies, etc.		

Project Income

Where will the money for this project come from?	Amount	Is this contribution confirmed or requested?
Neighbour Grants (maximum request is \$10,000)	\$	<i>Requested</i>
	\$	
	\$	
	\$	
	\$	
Total Income	\$	

Note: (a) Neighbour Grants can cover costs associated with volunteer and community involvement. We cannot cover ongoing operating costs, facility improvements or upgrades to community halls, expenses that have already been spent, debts, or projects that are primarily fundraisers (b) **TOTAL EXPENSES** must equal **TOTAL INCOME**.

PART TWO – Please answer the questions below, or you can answer these questions through a short video submission instead.

- (1) **Brief overview of your project** – including key project **activities & dates**.

- (2) How you will **promote** the project so that people have the chance to participate.

- (3) How the project will build a **sense of inclusive belonging** in the neighbourhood or community.

- (4) How the project will **develop people's leadership** within the everyday life of their own communities.

- (5) How the project will **welcome people** across the diversity of culture, age, and so on, in the neighbourhood or community.
- (6) How the project will **link participants** to ongoing ways **to stay involved** in neighbourhood or community life after the project is over.
- (7) **Anything else** you want us to know.

Need clarification?

Want a review of your draft application?

Like to submit the second half of the application by video, but aren't sure how?

Contact Julie Black at 403-802-7720 or ngp@calgaryfoundation.org

KEY POINTS

- Neighbour Grants supports small local projects that strengthen the ordinary bonds of neighbourliness and that are led by people in their own neighbourhoods and communities.
- To be eligible, the applicant must be a registered Canadian charitable organization (or another kind of group the Government of Canada recognizes as a 'qualified donee'). If this is not the case for you, please contact us to discuss options before submitting this application.
- We accept Neighbour Grants applications approximately ten times a year. Please give at least eight weeks between our deadline and your project.
- The project **MUST** be led by people of and take place in the Calgary Foundation's region - Calgary, Banff National Park, Canmore, Rocky View County, the Municipal Districts of Big Horn, Foothills, Kananaskis and Wheatland (including towns and hamlets), and the surrounding First Nations of Treaty 7 territory.

Fuller details and application deadlines can be found on our website [here](#).

You will also find a list of recent grants to give you a sense of the project that Neighbour Grants supports [here](#).

Please note: If we give your project a Neighbour Grant, we will list that information on website and in our other public records. We will also require a final report.

When you're ready:

Email completed application to: ngp@calgaryfoundation.org

Or contact us for other options.