

**Informed Consent for Disclosure of Personal Information**

**November 2023**

Calgary Foundation respects the collection and protection of personal information, under the authority of the Alberta Freedom of Information and Protection of Privacy Act (FOIP), Personal Information Protection Act (PIPA), Electronic Documents Act (EDA), and Calgary Foundation’s [Privacy Policy](#).

I confirm I understand:

- The application must be completed by the named applicant.
- The information provided concerning this application is true, accurate and complete.
- Providing false, misleading, or misrepresented information will affect my ability to access student awards. Any award applications and/or awards may be reassessed and/or withdrawn.
- The granting of student awards is subject to award criteria and conditions listed in the award acceptance letter.
- Calgary Foundation may contact me and/or my references for additional information if required.
- Calgary Foundation will distribute my application to the selection committee for evaluation.
- Following evaluation, applicant information is kept confidential and my name and other personally identifying information will be excluded when compiled for reporting.
- Calgary Foundation may access information maintained by my educational institution to administer the award for which I have applied.
  
- If I am an award recipient:
  - My full name and academic information will be released as associated with the administration of my award.
  - Calgary Foundation may request a voluntary short biography and photograph.
  - Calgary Foundation may contact me regarding consent to release my contact information to a third party affiliated with the award.
  - Additional public recognition consent considerations may be present in the application for this award.

Calgary Foundation collects and maintains applicant information to administer student awards. Applicants may request to update or modify their personal information by contacting [studentawards@calgaryfoundation.org](mailto:studentawards@calgaryfoundation.org).

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian’s Signature \_\_\_\_\_ Date: \_\_\_\_\_

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**Consent for Public Recognition of Student Award Recipient (Optional)**

If selected as a recipient, I consent to:

- Calgary Foundation publicly recognizing my achievement as a recipient of the award. This may include my full name, program, year of study, post-secondary institution, award name and/or award amount.
- Public recognition may include publication on Calgary Foundation’s website, in print or digital materials, and/or social media.

I understand not providing public recognition consent will not prejudice the consideration of my award application.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian’s Signature \_\_\_\_\_ Date: \_\_\_\_\_